# **Dear Councillor, You are hereby summoned to attend the next meeting of Talybont -on-Usk Community Council on Monday, 17th April 2023 at 7.15 pm**

**This meeting is a hybrid meeting to be held at Henderson Hall**

## **AGENDA**

1. **Apologies** for absence to Acting Clerk by email or mobile 07927557934

2. **Declarations of interest**

3. **Approve minutes** of the meeting on 21st March, 2023 as a true record with Notes of the Karl Speed presentation as an attachment.

4. **Matters arising**

Follow up on Item 6, January Meeting.

5. **Correspondence:**

Nina Krauzevicz – suggestion for a community assembly – document shared.

UVCG – email

Robin Filmer-Wilson - email

Tracy Gilmartin – many helpful emails from One Voice Wales in the mailbox.

Surveys, Local places for Nature activities, Fundraising initiatives.

Shall we start sharing them on the community council facebook page

for public interest? Circulated samples of what to share

6. **Clerk Position** – closing date 14/4. We have several applicants. Assemble a team

for interviews. Organise dates for interviews. Discuss travel pay if necessary.

7. **Coopting Councillor** – Timeframe, Interview/application process

8. **Gilestone Farm** – Shall we follow up requesting minutes from Gerwyn Evans,

from the meeting with Fiona S.? We have received nothing.

9. **Nepali Invitation**: Legal advice from OVW

Shall we invite them to give a public presentation to the council

so everything is above board?

10. **AGM:** Schedule with these statutory items required beforehand

1. **Standing orders** – Currently posted but need to be reviewed, updated and approved by council at AGM
2. We should add a filming/recording policy to the standing orders

b. We should add a time limit for members of the public to speak

1. **Annual report** – Needed last year

(have a page up that says ‘we’re working on it’)

1. **Council training plan** – Needed last year

(have a page up that says ‘we’re working on it’) – working group?

1. New Councillor Induction/Code of Conduct required?
2. **Financial Regulations** – Currently posted but need to be reviewed, updated and approved by council at AGM. Working group?
3. **Biodiversity plan** – Needed last year

Section 6 form submitted and approved last month, for the last 3 years. We are required to have a 3 year plan for the council as of Nov. 21.

1. Recommend forming a working group with members of the community to create and submit to the council for approval.
2. **GDP regulations** – Shall we appoint a data officer? We need to review, update and approve our policy as council. Regs are currently posted for our website but not our emails. Every councillor should have an email address strictly for council business. All council emails are required to be deleted upon leaving the council.
3. **Things we Really Should add to the website:**
4. Well-being for future generations plan
5. Freedom of information policy/procedure for website
6. Filing a complaint policy/procedure for website
7. Map of defibrillators

11. **Defibrillator Census** needs to be completed. Do we need another one back by the reservoir? Funding is available. Shall we schedule a training for a future meeting?

12. **Canal Matters:-**

Waiting for rescheduled date for meeting

13. **BBNPA :**

Waiting for rescheduled date for last meeting

Place plan SWOT – has everyone completed? Should we form a working group to discuss? Shall I contact them to schedule a meeting strictly for the place plan?

14. **Highway Matters:-**

Meeting on April 19th. Waiting for confirmed time. Community plan arrangements for double yellow lines and traffic calming measures Existing plan received from Jo Lancey -circulated

15. **County Councillor Report** - Anita

16. **Applications for Planning Consent** – None received

17. **Community Council Assets**

**a.** Play equipment- Reports

**b.** Tennis Courts refurb - update glyn

18. Finance

**a.** **Current Financial position** - Glyn

Current Account: £22024, 39

Reserved Account £8649.12

Total £30673. 51

**Invoices for approval—**

1. OVW – £70, £105, £210
2. Glasnant Morgan - £60
3. Purchase a Jabra speaker for better Zoom sound – costs vary.

**Date of Next Ordinary Meeting 15th May, 2023 at 7.15pm.**

**held at Henderson Hall as a Hybrid Meeting**

Minor highway matters- report to Local Environment Area South Central.

Phone 01874 620500 or email [scle.area@powys.gov.uk](mailto:scle.area@powys.gov.uk)

Ellen Walsh Moorman

Temporary Secretary to Talybont-on-Usk