



ITEM NO	NOTES	ACTION
	<p>Footpath – Clerk to follow up.</p> <p>Fence around playground – Richard Preece had been asked to quote.</p>	<p><b>Clerk</b></p> <p><b>Chairman</b></p>
5	<p><b><u>Correspondence</u></b></p> <p>a) Email re the proposed third Vintage Fair. Request to erect a marquee. Everyone was in favour, with a suggested fee of £50 for the marquee. Clerk to respond with the playing field forms.</p> <p>b) Poster re: review of Town &amp; Community Councils for display on noticeboard.</p> <p>c) Proposed major trauma network for South &amp; West Wales and South Powys. Poster for display.</p> <p>d) Email of resignation from Cllr Bell. He advised he would confirm in writing, the Clerk would contact Electoral Services to request co-option paperwork and place the matter on the February meeting agenda. Cllr Jones offered to take his place as the Village Hall Committee Representative and all accepted.</p>	<p><b>Clerk</b></p> <p><b>Noted</b></p> <p><b>Chairman</b></p> <p><b>Noted</b></p> <p><b>Chairman</b></p> <p><b>Clerk</b></p>
6	<p><b><u>To discuss and approve budget and precept for 2018/19</u></b></p> <p>The Chairman explained the proposed budget figures. The Clerk explained her advised amendments. Cllr Thomas proposed and Cllr Newberry seconded the adoption of the budget and the proposed precept request of £16,425.</p>	<p><b>Clerk</b></p>
7	<p><b><u>Forestry Lorries</u></b></p> <p>The response from Michael Cresswell had been circulated. The Clerk agreed to respond detailing the historical understanding with previous NRW staff, and a request that this be maintained and incorporated into future contracts, in order to be sensitive to the needs of residents.</p>	<p><b>Clerk</b></p>
8	<p><b><u>Community Orchard Update</u></b></p> <p>Cllr Baldwin gave an update on the project, including the planting, which is now almost complete. Espalier trees were due to be planted along the playground side of the Jenkins fence. 5 days of National Park Warden time had been offered to help establish the footpath. A volunteer day is coming up, and leaflets and website are in progress.</p>	<p><b>Cllr Baldwin</b></p>
9	<p><b><u>Hall Committee Liaison Meeting</u></b></p>	

ITEM NO	NOTES	ACTION
	The Chairman suggested 15 <sup>th</sup> January at 7pm at the Hall. The Clerk agreed to book the Hall.	<b>Clerk</b>
10	<p><b><u>Joint Councils Meeting 22<sup>nd</sup> February at Henderson Hall</u></b></p> <p>The Clerk advised 22<sup>nd</sup> February was the preferred date of the other Councils, and agreed to book the hall for 7pm.</p>	<b>Clerk</b>
11	<p><b><u>Report on Cllr Baldwin's attendance at Howey meeting</u></b></p> <p>Cllr Baldwin gave his report, and advised that it was a well-attended meeting with many Councillors present. The review of the Town &amp; Community Council sector asks the following questions:</p> <ol style="list-style-type: none"> <li>1. What should Community and Town Councils be responsible for?</li> <li>2. How should they operate?</li> <li>3. What's standing in their way to deliver for the local community?</li> <li>4. How do councils ensure they best represent their local community?</li> </ol> <p>And those present worked in groups to provide suggested answers. A response to the suggestions is awaited.</p>	<b>Noted</b>
12	<p><b><u>Grass Cutting Contract Tender</u></b></p> <p>A working group was formed to meet and discuss the terms of the tender, at 9.30am on 19<sup>th</sup> January, to report back to the February meeting.</p>	<b>Cllrs Burdon, James, Thomas, Baldwin</b>
13	<p><b><u>Henry Vaughan Garden</u></b></p> <p>Sandra Briskham had written again to the landowner to ask for the paperwork to be signed at the Solicitor's office.</p>	<b>Noted</b>
14	<p><b><u>IRPW Consultation Response</u></b></p> <p>The Clerk confirmed she had sent the agreed response, and the matter could be removed from the agenda.</p>	<b>Clerk</b>
15	<p><b><u>Henderson Hall Drains</u></b></p>	

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	Cllr Thomas advised that all the work had been completed to a satisfactory standard and the matter could be removed from the agenda.	<b>Clerk</b>
16	<p><b><u>Canol Pentre</u></b></p> <p>The Canal &amp; River Trust were due to complete briar removal.</p>	<b>Noted</b>
17	<p><b><u>Canal Issues</u></b></p> <p>The Clerk advised no further progress had been made in obtaining plans or schemes of work. It was agreed that County Cllr Fitzpatrick, as Cabinet Member, should write to the CEO of CRT.</p> <p>There had been a deterioration of the drainage and surface alongside bridge 141.</p> <p>Cllr James would email photos of the surface of bridge 143 to the Clerk to report to Kevin Phillips.</p> <p>The Chairman reported that at a recent meeting with Kevin Phillips, an engineer had been requested to look at the leak onto the cricket field; that the desilting of the basin had been delayed by 1 year, and that there was no budget for towpath repair, and that CRT had to apply for grants for such work.</p>	<p><b>Clerk</b></p> <p><b>Cllr James / Clerk</b></p> <p><b>Noted</b></p>
18	<p><b><u>Dogs on playing field/dog fouling</u></b></p> <p>Cllr Baldwin confirmed the orchard walk map would make it clear that dogs were not permitted on the playing field. It was agreed that this item should be removed from the agenda.</p>	<b>Noted</b>
19	<p><b><u>Village Signage</u></b></p> <p>This would be dealt with at the February meeting.</p> <p>Cllr James reported that a Highways sign was damaged. Cllr Burdon agreed to report to Allun Jones of PCC.</p>	<p><b>Cllr Thomas</b></p> <p><b>Cllr Burdon</b></p>
20	<p><b><u>Big Lottery Grant</u></b></p> <p>Cllr Thomas reported that the project was due to come in with a balanced budget, with final figures due imminently.</p>	<b>Noted</b>
21	<p><b><u>Nation Park Authority Matters</u></b></p>	

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	It was noted that Clare Parsons had visited the meeting, but that there was nothing else to report.	<b>Noted</b>
<b>22</b>	<p><b><u>County Councillor's Report</u></b></p> <p>County Cllr Fitzpatrick confirmed that he had lifted TRAs in the county and that any requests should be submitted for consideration.</p> <p>If any grit bins needed to be repositioned, requests should be submitted.</p> <p>PCC budget was due to be decided and there would again be significant cuts.</p>	<b>Noted</b>
<b>23</b>	<p><b><u>Community Council assets, including playing field</u></b></p> <p>The Clerk confirmed the latest report from the Caretaker had been received, noting the required repairs to the fence. The Chairman confirmed the quote had been requested. The teen shelter had been cleaned.</p> <p>A new inspection rota was required and the Clerk would distribute this.</p>	<b>Noted</b>
<b>24</b>	<p><b><u>Highway Matters</u></b></p> <p>Potholes – the Clerk confirmed individuals could report to the email address at the bottom of the agenda.</p> <p>Station Road – the surface cracking had worsened. The Clerk would report to Allun Jones.</p> <p>Speed limit – Cllr Baldwin requested to County Cllr Fitzpatrick a small move of the 30mph sign to aid the users of the new orchard walk, and he agreed to take up the matter.</p> <p>Penpentre – Cllr Eardley agreed to take photos of the waterlogged areas.</p> <p>Brinore Tram Road access issues – Damage to the timber-decked bridge had been noted, and the Chairman had contacted Lee Holland, who had agreed to send a contractor the following day. The speedy response of PCC in cordoning off the damaged area was noted.</p>	<p><b>Noted</b></p> <p><b>Clerk</b></p> <p><b>County Cllr Fitzpatrick</b></p> <p><b>Cllr Eardley</b></p> <p><b>Noted</b></p>
<b>24</b>	<p><b><u>Applications for Planning Consent</u></b></p> <p>None received since last meeting, and no decision notices.</p>	<b>Noted</b>
<b>25</b>	<p><b><u>Finance</u></b></p> <p>a) Current financial situation – current account balance £14,657.10, reserved funds account balance £23,504.01.</p>	<b>Noted</b>

ITEM NO	NOTES	ACTION
	<p>b) Clerk's expenses – none</p> <p>c) Banking issues – Cllr James agreed to try again to register for online banking. Cllr Jones had left the meeting.</p> <p>d) Approval of payment of invoices and signing of cheques: Cllr Newberry proposed and Cllr Baldwin seconded the payment of invoices as follows:</p> <p>£302.75 to the Clerk for January's salary  £1200 to the Henderson Hall as the annual grant  £3000 to the Henderson Hall as the payment of the toilets grant</p>	<p><b>Noted</b>  <b>Cllrs James and Jones</b></p> <p><b>Clerk</b></p>
<p><b>26</b></p>	<p><b><u>Date of next meeting</u></b></p> <p>The next meeting would be held on Monday 19<sup>th</sup> February 2018 at 7.15pm at the Henderson Hall. Cllr Thomas sent apologies.</p> <p>County Cllr Fitzpatrick advised he was meeting with the Police &amp; Crime Commissioner on 5<sup>th</sup> February at 5pm to discuss motorbikes on the trunk road.</p>	<p><b>Noted</b></p> <p><b>Noted</b></p>