

TALYBONT ON USK COMMUNITY COUNCIL
Cyngor Cymuned Talybont ar Wysg

**MEETING HELD ON 14 MAY 2018 AT THE HENDERSON HALL, TALYBONT ON
 USK**

ITEM NO	NOTES	ACTION
1	<p><u>Apologies for absence</u></p> <p>Apologies were received from Cllrs Parry and Eardley.</p> <p>Present:</p> <p>Cllr Baldwin (Chairman), Cllr Burdon (Vice Chairman), Cllr James, Cllr Jones, Cllr Newberry, Cllr Thomas, County Cllr Fitzpatrick, and the Clerk.</p>	Noted
2	<p><u>Declarations of Interest</u></p> <p>None.</p>	Noted
3	<p><u>To approve the minutes of the last meeting</u></p> <p>Cllr Thomas proposed and Cllr Newberry seconded that the minutes be approved as a true record of the last meeting, and they were signed by the Chairman.</p>	Noted
4	<p><u>Matters arising</u></p> <p>Bonfire night – Cllr Burdon gave an update. Mr Mullen and Clare Wright have put some topsoil on the area and given it a seeding which has been satisfactory. The cricket club would now proceed to roll the area. Cllr Baldwin suggested a member of the cricket club attends the preparation of the area for the bonfire in future years.</p> <p>Trail event 5th May – very little inconvenience was experienced, and everything went off smoothly. The event would be held again next year but not on the Bank Holiday. The organisers were quick to collect their signage and litter afterwards. Local litter pickers did not notice any significant litter. The Clerk agreed to write to the organisers.</p>	Noted Clerk
5	<p><u>Correspondence</u></p> <p>There had been no new correspondence. All emails received had been distributed by email, and nothing required a decision by the council.</p>	Noted

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6	<p><u>Co-option of new councillor</u></p> <p>The Clerk confirmed that one expression of interest had been received very recently. Cllr Burdon agreed to join the sub-committee and a date for interview would be arranged.</p>	Clerk
7	<p><u>General Data Protection Regulation - update</u></p> <p>The Clerk advised that it was no longer necessary for Community Councils to appoint a DPO.</p> <p>Clerk to seek advice on whether Talybont Matters needs to comply.</p>	Clerk/Cllr Newberry/Cllr Burdon
8	<p><u>Community Orchard update</u></p> <p>The trees are in leaf and blossom and although the trail is standing up to the use, the trail needs more woodchip.</p> <p>The landowner queried insurance cover. The Clerk reminded members that the insurance company advised that either the landowner arranged public liability insurance or transferred the ownership to the Council when its insurance would apply. Cllr Burdon suggested that an easement could be granted? Or the landowner could insure and the Council is licensed to use the land. Notices stating members of the public use the land at their own use?</p>	Noted Clerk
9	<p><u>Hall Committee Liaison</u></p> <p>Notes of the meeting had been received and would be circulated by the Clerk.</p>	Clerk
10	<p><u>Joint Councils Meeting</u></p> <p>Next meeting date – Clerk to email other councils for a date and items for the agenda. TYB to host.</p>	Clerk
11	<p><u>Henry Vaughan Garden</u></p> <p>The Clerk confirmed that the Deed of Transfer had been completed, the asset register updated and the insurers informed. A risk assessment was required, so that volunteers would be covered under the Council's volunteer insurance. Cllr Burdon agreed to carry out this risk assessment.</p>	Cllr Burdon

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	<p>Cllr Baldwin and Burdon attended a meeting at the garden over the bank holiday weekend. Some actions were agreed once insurance cover is in place. The roller has been moved to just outside the garden. Dave Poulton is willing to contribute topsoil and a dumper to move it in. Grass cutting has been offered also.</p>	
<p>12</p>	<p><u>Canal Issues</u></p> <p>Leak – engineers had been but the leak needs to be monitored during drier weather.</p> <p>Members confirmed that notes received by email on 1st May were an accurate representation of the recent meeting. Sarah Brice had sent two draft drawings for the access ramp and asked for confirmation of which was preferable. The shorter ramp (sketch 2) was the preferred option.</p> <p>The work to the tree opposite the Post Office was due to be completed in September.</p>	<p>Noted</p> <p>Clerk</p> <p>Noted</p>
<p>13</p>	<p><u>Village Signage</u></p> <p>Cllr Thomas had met with Ian Mills from PCC and he was very helpful with lots of good ideas. Cllr Thomas would arrange to meet him.</p> <p>Cllr Burdon raised the point that the signage shouldn't display the showering facilities, so as to discourage camping.</p>	<p>Cllrs Thomas and Eardley</p>
<p>14</p>	<p><u>Big Lottery Grant</u></p> <p>The main project here has been signed off and the retention invoice has been paid. 22nd May – this project is featuring on The Big Walk, major lottery projects and it could be featured on TV.</p> <p>The application for refurbishment of the tennis courts has reached the final stage. A public meeting has been organised on 22nd May 4.30 - 6pm for MOP to view plans and comment. Members agreed that this application should progress in the name of the CC and Glyn should manage it. Thanks were recorded to Ceri Bevan & Clare Wright, for all their work on the application so far.</p>	<p>Cllr Thomas</p> <p>Cllr Thomas</p>
<p>15</p>	<p><u>National Park Authority Matters</u></p> <p>Nothing to report.</p>	<p>Noted</p>

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16	<p><u>County Councillor's Report</u></p> <p>County Cllr Fitzpatrick had nothing in particular to report.</p>	Noted
17	<p><u>Community Council assets, including playing field</u></p> <p>a) Play equipment maintenance – the strimming around the play equipment has now been done and the herbicidal treatment has been applied around the trim trail.</p> <p>b) The replacement liner has been delivered and installed. Cllr Eardley and James are still due to clean the shelter.</p> <p>c) 17th November marquee – meeting still awaited.</p>	<p>Noted</p> <p>Clerk</p> <p>Noted</p>
18	<p><u>Highway Matters</u></p> <p>a) Station Road speed limit – Cllr Baldwin gave a recap of the situation, a 40mph limit would be added by the bridge to promote a gradual slowing down. On Sunday 6th May, 11 cars were parked along Station Road, reported to 101 and officers attended and booked vehicles. Agenda for next meeting, request for small section of double yellow lines on the corner of Station Road.</p> <p>b) Brinore Tram Road access issues – remove from agenda.</p> <p>c) Flooding of road by Beacons Cottages – work not been carried out. Some pipes have been placed in the field, perhaps to begin work.</p>	<p>Noted</p> <p>Clerk</p> <p>Clerk</p> <p>Noted</p>
25	<p><u>Applications for Planning Consent</u></p> <p>a) 18/15922/FUL – “Change of use of agricultural land to site for temporary safari tents for holiday accommodation units, with associated septic tank installation” at Gilestone Farm, Talybont-on-Usk, LD3 7JE. The Clerk advised that this application has now been withdrawn. The landowner intends to resubmit.</p> <p>b) Results from National Park of applications for Planning Consent and other matters.</p>	<p>Noted</p> <p>Noted</p>
22	<p><u>Finance</u></p> <p>a) Current financial situation – current account balance £18,432.76, reserved funds account balance £9,944.21.</p> <p>b) Audit update – already given at Annual Meeting</p> <p>c) Clerk's expenses – none</p>	<p>Noted</p> <p>Noted</p>

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	<p>d) Banking issues – Cllr James has received a text stating he is now a cheque signatory. The next step is to apply for online approval status.</p> <p>e) Approval of payment of invoices and signing of cheques: Cllr James proposed and Cllr Jones seconded the payment of invoices as follows:</p> <p>£302.75 to the Clerk for May salary £24.53 to Cllr Parry for travel expenses £784.94 to Came & Company for annual insurance £35.00 to PAVO for payroll services £25 to Richard Abram for newsletter expenses</p>	Clerk
23	<p><u>Date of next meeting</u></p> <p>The next meeting would be held on Monday 18th June 7.15pm at the Henderson Hall.</p>	Noted